



Education • Quality Mindedness • Caring • Dedication

Job Title: Window Cleaning Technician

Company: Serene Landscape Group

Department: Adventure Window Cleaning

FLSA Status: Non-Exempt

Location: Plymouth

O.T. Eligible? Yes

REPORTS TO: Window Cleaning Production Manager

ESSENTIAL DUTIES AND RESPONSIBILITIES To perform this job successfully, an individual must be able to perform the essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- Clean windows, transoms, skylights, and similar glass installations.
- Perform window cleaning estimates when needed
- Stand on feet or sit for long periods of time.
- Lift up to 75 lbs. repetitively.
- Work rapidly and safely at considerable heights.
- Wear a company uniform and apparel.
- Unload, lift, carry, set up, climb ladders up to 40 feet in height.
- Perform work in all levels of outdoor temperatures and inclement weather.
- Make routine judgments related to type of solution and tools needed to clean windows
- Techniques of training, instructing, motivating, and evaluating co-worker work performance.
- Verify that all supplies replenished, organized, and that the equipment room is clean at the end of each day.
- Planning, delegating, and controlling the work of co-workers and procedures.
- Resolve problems and discrepancies on jobs and/or interact with clients to amend issues.
- Assemble, disassemble, and use boatswain's chair rooftop rollers.
- Repel from heights up to 250' and have working knowledge of proper descent equipment and techniques.
- Interact with our clients daily with professionalism.
- Follow job directions and write legibly.
- Take pride in your work and providing quality service each day.
- Follow oral and written directions.
- Problem solving, deductive reasoning, and critical thinking.
- Meet the public and client pleasantly and work cooperatively with other employees
- Self-motivated and accept responsibility for working independently.
- Follow safety procedures in all aspects of the job.
- Work Sundays or different shifts when needed to keep up with service demand.
- Work in other departments or do other tasks without notice, landscape, snow, etc.
- Establish and maintain a work environment that enhances both employee morale and productivity.

Our Mission: To Build and Maintain extraordinary relationships with our Clients, Employees, and Communities.



Education • Quality Mindedness • Caring • Dedication

Other Essential Skills:

- Physical
 - Body agility and equilibrium involved in activities such as climbing and balancing under precarious conditions; back and leg coordination involved in activities such as stooping, bending, kneeling, crouching, and crawling; arm, hand, and finger dexterity with both hands involved in activities such as reaching and handling; and good eyesight.
- Knowledge (Working knowledge)
 - Glass cleaning methods, techniques, materials, window types and equipment
 - Safety precautions necessary when working at considerable heights, including the use of ladders, stages and boatswain chairs, aerial lift equipment and safety belts/harnesses.
 - Knot tying and the proper use of knots, and the use and care of safety harnesses, rope, and all other applicable safety equipment.

Job Qualifications:

- 3 years combined of commercial and residential window cleaning.
- Valid Chauffeur's license with up to date MDOT card is encouraged.
- Due to the inherently dangerous nature of the industry and the requirements to work with or around hazardous equipment, employees must be able to maintain attention and concentration for extended periods of time.
- Must be able to wear PPE as necessary.
- Must be able to enter and exit a vehicle numerous times a day.
- Must be able to withstand exposure to all kinds of weather while completing work assignments, i.e., heat, sun, cold.
- Must be able to write, read and comprehend written and verbal job instructions/information.
- Must be able to communicate with others.
- Must be able to maintain attention during dangerous tasks.
- Must be able to lift, move and maneuver up to 75 pounds on an infrequent basis, and up to 30 pounds on a frequent basis.
- Must have endurance necessary to perform these duties throughout a standard eight- or ten-hour day.
- Must be able to work long hours and overtime during emergencies (including holidays, weekends, etc. Subject to on call duty during Snow events).
- Must have sufficient eyesight to judge distances and coordination to get and use the appropriate equipment and tools.
- Must be able to operate and service all required tools and equipment.
- Must have transportation to and from the show up location.

Hazards

- Must be able to handle tall heights (Multiple floors, and some rooftops)..
- Work in extreme conditions (hot and cold), as well as direct sunlight for extended periods.

Our Mission: To Build and Maintain extraordinary relationships with our Clients, Employees, and Communities.

Physical Requirements:

Key:									
Rarely = less than 10%									
Occasionally = up to 33%									
Frequently = up to 66%									
Continuously = 67% to 100%									
Activity:	R	O	F	C	Activity:	R	O	F	C
Standing				X	Seeing				X
Walking				X	Reading			X	
Sitting		X			Reaching			X	
Stooping			X		Range of Motion				X
Kneeling			X		Hearing – Speech Range			X	
Squatting			X		Depth Perception			X	
Body Twisting			X		Color Vision			X	
Crawling	X				Lifting			X	
Sense of Touch			X		Carrying			X	
Manual Dexterity				X	Pushing		X		
Speaking Clearly			X		Pulling		X		
Seeing Distant				X	Climbing Ladders				X



Education • Quality Mindedness • Caring • Dedication

Climbing On/Off Truck				X	Climbing Stairs			X	
Climbing Poles	X				Balancing		X		
Gripping				X	Lifting Up to 30 lbs.			X	
Lifting Over 10 lbs. to 75 lbs.				X	Lifting Up to 75 lbs.			X	

Individuals must be able to perform the essential functions of the position with or without a reasonable accommodation. Individuals with a disability who desire a reasonable accommodation should contact the Human Resources Manager at 734-416-9602.

Serene Landscape Group is an Equal Opportunity Employer, including disabled and vets.

Revised 10/13/2020

Our Mission: To Build and Maintain extraordinary relationships with our Clients, Employees, and Communities.